

BY-LAWS
Of
CAPITOL QUARTER MIDGET ASSOCIATION

Capitol Quarter Midget Association, Inc., a non-profit corporation located in Lansing, Michigan, was duly formed and registered May, 1959 in accordance with Act #327, P.A. of 1931 as amended.

For the purpose of organizing, promoting, and participating in the sport of quarter midget racing.

It shall herein after be known and referred to in these bylaws as “the Association”.

The ideals, aims and intent of the Association are best expressed in the CREED, as follows: **CREED**

WE WILL TRY TO CREATE AND MAINTAIN AN INTERESTING AND SAFE ACTIVITY FOR YOUNG BOYS AND GIRLS IN WHICH THEY MAY ENJOY A CLOSE RELATIONSHIP WITH THEIR FAMILIES AND FRIENDS IN A HEALTHY OUTDOOR SPORT WHICH REQUIRES SKILL AND PRACTICE IN THE HANDLING OF MICHANICAL DEVICES, DEVELOP REFLEXES, AND COORDINATION, ALERTNESS AND PHYSICAL FITNESS WHICH WILL BENEFIT THEM THROUGHTOUT THEIR LIVES; AND INSPIRE IN OUR YOUTH THE IDEALS OF COMPETITIVE SPORTSMANSHIP, GENEROSITY, FAIR PLAY, AND A SENSE OF MORAL AND MATERIAL RESPONSIBILITY WITHOUT ENVY OF OTHERS.

These bylaws, as amended herein, were adopted at a regular meeting of the Association October 1967.

(signed)
Marion Robins, Pres.
Wayne Teachout, V-Pres.

Revised and retyped by Fern Newman as per motion made and passed at the regular monthly meeting held March 9, 1976.

Revised and retyped by Terri Mann as per motions made and passed at the regular monthly meeting held in February and March, 1989.

Revised and retyped by T. Mann as per motion made and passed at the regular monthly meetings held in February and March, 1990.

These bylaws were Revised and retyped by M Wilsdon as per motion made and passed at board meeting during month of May 2006. They were voted on by the Board of Directors and accepted September 30, 2006.

These bylaws were Revised and retyped by J Smith as per motion made and passed at board meeting during month of Feb. 2012. They were voted on by the Board of Directors and accepted Feb 5th, 2012.

ARTICLE 1 MEMBERSHIP

Section A. MEMBERSHIP - GENERAL

Any person of good morals and habits and supporting the purpose and ideals of quarter midget racing is eligible to petition for membership in Capitol Quarter Midget Association as an individual or in behalf of himself and his family as follows:

A person wishing to join the Association shall present themselves and drivers at a regular meeting of the association, including during a racing event.

1. Voting Member: Capitol Quarter Midget Association, Inc. shall be legally composed of the voting members who shall transact all it's business collectively or through it's officers and committees as specified in these bylaws. The right to vote, hold office, nominate, and propose items for consideration shall be restricted solely to the voting members and all references to such activities hereinafter noted shall apply to voting members only.
 - a. A person shall be at least 18 years of age and mentally, and morally responsible to be eligible as a voting member.
 - b. An affirmative majority vote by acting voting members shall elect a petitioner to full membership status. This is a privilege not a right.
 - c. Annual and or Membership dues/fees are required to belong to this sport. Part of the dues go to the National Sanctioning body and the other part stays with the association
 - d. The annual or membership dues are payable on or before December 31, of each year. Membership will be terminated if dues are not paid by January 1 of the following year. A re-initiation fee of twenty-five dollars (\$25.00) will be charged to any member whose membership has been terminated beginning January 1 of the following year.
2. Alternate Handler: An Alternate Handler may attend meetings, participate in discussions, serve on committees, take an active part in racing activities, and generally share in the operations of the association with the exceptions of the rights reserved of the voting members.
 - a. To be eligible to petition for election for an Alternate Handler a person shall be sponsored by a voting member who will be fully responsible for

his conduct and actions insofar as they may affect the operations and reputation of the association.

- b. An affirmative majority vote, by active voting members taken at the time petition is presented, shall elect the petitioner to full Alternate Handler status.
 - c. There is a membership fee for an individual Alternate Handler. **The National Sanctioning body will determine this fee.**

3. Driver Member: A driver member shall be a person who actually drives a quarter midget car in the races and events operated by the Association. It shall not be necessary that a Driver Member petition or be voted upon for membership; registration with the secretary and payment of the fee shall grant him immediate membership.
 - a. A driver member shall meet the **National Sanctioning body** driver requirements and shall be a member of the immediate family of a Voting Member or shall be sponsored by a Voting Member who will be fully responsible for his conduct and actions insofar as they may affect the operation and the reputation of the Association.

4. Family Membership: Shall include Husband and Wife, and any children under the age of 18 years living in the same household.
 - a. A petition for a Family Membership shall be treated according to Article 1, Sec.A, Par. 1, item b.
 - b. The individual members of a Family Membership shall have the rights and be subject to the limitations of the various categories into which they fit. One family receives one vote in all matters.
 - c. The membership fee for a family shall be the same as Article 1, Sec. d, Par, 1
 - d. Membership will be terminated if dues are not paid by January 1 of the following year. A re-initiation fee of twenty-five dollars (\$25.00) will be charged to any member whose membership has been terminated beginning January 1 of the following year.
 - e. Each Member in a family shall receive an individual membership card.

5. Honorary Member: Honorary Membership may be conferred upon any person who makes a significant contribution to the operation or promotion of the Association by an affirmative 2/3-majority vote at any meeting. An Honorary Member may attend general membership meeting, take part in discussions, and participate in racing and social activities of the Association.
 - a. A person shall be sponsored for Honorary Membership by a Voting Member at any meeting.
 - b. An Honorary Member shall not pay any fee or dues.

- c. An Honorary Member has no voting privileges.
- d. All Honorary Memberships shall expire at the end of the fiscal year at which time they may be renewed by the above process.

SECTION B. OFFICERS

At the Annual Banquet there shall be selected from the Voting Membership a Board of Directors who shall exercise all corporate powers of the Association and be responsible for all the affairs and operations of the Association. These powers and duties may be assigned to and performed by the various members of the board of Directors or delegated to others as hereinafter specified.

1. The Board of Directors shall be elected by ballot by a simple majority vote. Officers and their order of election shall be as follows:

President and Chairman of the Board of Directors
Vice-President
Treasurer
Secretary
Safety Director
Technical Director
Three 3 General Board Members

- a. All Voting Members in good standing are eligible to hold office.
 - b. All terms of office shall be for one year, or in the event of change of date of the Annual Banquet, to the next Annual Banquet subsequent to the one at which the incumbent officers were elected.
 - c. The position(s) of Secretary and Treasurer may be combined if so deemed necessary.
 - d. Any board member has made a commitment to the club and must maintain a significant presence at board and club meetings and actively support the club.
 - e. A board majority (quorum) is required before any action can be taken.
2. Vacancies in the Board of Directors shall be filled in the manner prescribed for their original selection in Par. 1 of this section.

SECTION C. STANDING COMMITTEES, RACE OFFICIAL, SPECIAL COMMITTEES

The board of directors shall appoint any member in good standing to any and all necessary positions the board deems necessary to the smooth function of the association.

Special Committees shall be appointed by the Board Of Directors whenever necessary to accomplish a special project or event. They shall operate only within the province for which they were created. They shall be automatically dissolved upon termination or completion of the project or event for which they were created.

ARTICLE II MEETINGS

SECTION A. ANNUAL METTINGS

Once a year there shall be held, at a time and place convenient to the majority of the members, an Annual Meeting to conduct certain specified items of business essential to the continued existence of the Association.

1. The annual meeting shall be held between January 1 and March 1 of each year at a place to be determined by the Board of Directors.
2. The Voting Members shall be notified by mail at least 30 days prior to the meeting, said notice to specify the announced meeting as Annual Meeting.
3. A quorum necessary to transact the proper business of the Association at the Annual Meeting shall consist of not less than two Members of the Board of Directors plus 25% of the Voting Members.
4. The meeting shall be conducted in a business-like and decorous manner. Emphasis shall be put on professionalism during these meetings.

The business of the Association at the Annual meeting shall be transacted in the following manner:

- a. The Secretary shall take roll, keeping a record of those present.
- b. The secretary will take minutes and keep a record.
- c. Reports from the Treasurer regarding financial reports.
- d. New Business that any board member may bring up to membership.
- e. Election or appointment of Officers, or board members to fill any vacancies that may have occurred since annual banquet.
- f. Appointment of members to fill certain duties IE:
 - a. Novice Director Must be qualified and knowledgeable.
 - b. Concession stand coordinator

- c. Grounds keeping schedule.

ARTICLE III DUTIES

SECTION A. DUTIES OF GENERAL MEMBERSHIP

It is expected of all persons belonging to the Association that they are interested in furthering the aims and ideals of the sport, and Association, therefore every member should have the following basic duties and obligations in addition to any specified duties they may have as an Officer or Official.

1. All members shall uphold the bylaws, creed, and reputation of the Association at all times, practice fair play and good sportsmanship, and aid in developing these qualities in our new and young members.
2. Officials, car owners and handlers shall be thoroughly familiar with all racing rules and regulations and teach them to the drivers and new members.
3. All members shall be ready and willing to do their fair share in helping with all tasks that enable the racing events to run smoothly.
4. The earliest arrivals at the track when racing is scheduled shall begin setting up the necessary equipment.
5. No vehicles or devices except those specifically authorized by the Association shall be used or operated on the Association track at any time.
6. All members shall observe the accepted safety rules and regulations while practicing, tuning their cars, or demonstrating their cars to a friend or prospective member. Only National Sanctioned quarter midget members are allowed on the racing surface and enclosed fenced area.
7. No member shall consume, or permit consumption of, alcoholic beverages on the track or its environs, nor shall any member come to the track in an intoxicated state. All Members shall conduct themselves with proper decorum at the track, remembering that they are in the view of the public.
8. No gambling of any type or form shall be permitted on the track or its environs nor shall any member engage in any gambling relative to the activities of the Association.
9. All members shall be requested to participate in work details including scheduled grounds keeping and concession duties. If not able to attend such schedules then previous notice and arrangements must be made to reschedule before such event.

10. All members shall be requested to participate in promotional and or fund raising events. These events will be scheduled and assigned by the board in a manor as to create a fair and even rotation of the members.

SECTION B. DUTIES OF OFFICERS

The duties of the President shall be:

- a. Preside at all regular membership and Board of Director meeting.
- b. Make all appointments as previously stated.
- c. Oversee and run the association as if it were a business.
- d. Actively seek ways to protect the Association, to protect its existence.
- e. Serve as acting head Race Director.

The duties of the Vice-President shall be:

- a. Assume the duties of the President when that officer is unable or unwilling to perform them.
- b. Generally assist the President in accomplishing his duties.
- c. Perform any special duties assigned to him by the President Or Board of Directors.

The duties of the Treasurer shall be:

- a. To receive all monies paid into the Association and disburse them according to the will of the Board of Directors.
- b. To keep and maintain a professional checking account in the name of the association and or corporation.
- c. To render an account of the financial condition of the Association or corporation at every meeting.

The duties of the Secretary shall be:

- a. Record the proceedings of the meetings of the Membership and the Board of Directors
- b. Handle all correspondence relating to the business of the Association.
- c. Keep record of these bylaws and track any instances that may require their amendment.
- d. Organize and maintain the tower and all of its operations.

The Duties of the Safety Director shall be:

- a. Inspect all race cars that will enter the racing surface and check all safety related items
- b. Be readily available at all racing events to check drivers that may be injured from racing incidents.

The Duties of the Technical Director shall be:

- a. Perform all inspections of any racecars he feels necessary.
- b. Maintain all necessary equipment and tools to perform these required tasks.

- c. He shall operate independently of all other board members and has the authority to disqualify any competitor for any infraction that is established by the **National Sanctioning body.**
- d. Follow all guidelines outlined **by the National Sanctioning body.**

The Duties of the General Board Member shall be:

- a. Assume the duties of any officer if that person is unable to perform them, (if necessary) except that the Vice-President shall precede him in assuming the duties of the President.
- b. Generally participate in the activities of the Board of Directors.
- c. Present themselves in a professional manner to the rest of the membership.

ARTICLE IV RACING RULES AND SPECIFICATIONS

Section A. GENERAL SPECIFICATIONS AND RULES

- 1. There shall be no running of the cars on the Association track after 11:00 p.m. unless agreed upon by the Board of Directors first.
- 2. No Member shall act in a manner to disgrace the Association or be a nuisance to the residents of the track area.
- 3. No one may operate a car on the track without a fire extinguisher available.
- 4. No owner, handler, driver or member official shall receive any financial remuneration from the Association for participation in racing activities. No paid drivers.
- 5. Every person actively engaged in racing activities (drivers, handlers, and race officials) shall be adequately covered by medical and hospital insurance.

ARTICLE V PROPERTIES AND FUNDS

SECTION A. STOCKS

- 1. The Association shall issue no stocks, scrip, or securities of any kind.

SECTION B. PROPERTY

- 1. All properties, funds and equipment owned and acquired by the Association shall be used only for the purpose and benefit of the Association, unless otherwise voted on by the membership.
- 2. Property, funds and equipment shall be disbursed or disposed of only by officers of the Association in the manner prescribed by these by-laws.

3. In the event of dissolution of the Association, all properties and equipment shall be liquidated and after all debts are settled any remaining assets shall be disposed of to a mutually agreed upon charity involving kids.

SECTION C. PROFITS

The Association is by definition a non-profit organization, it shall not be operated to produce a financial gain to benefit any one member, or group of members. Its sole financial interests will be to secure long-term protection of the association to exist in the sport of Quarter Midget Racing for Kids.

1. Money-raising activities shall be limited to obtaining only the funds reasonably expected to be necessary to operate the Association and to allow itself to continue to operate without being liable to a third party or landowner.
2. There shall be no distribution to the Members of profits or other funds, which may be accumulated by the Association.
3. Accumulated funds will be kept in an interest bearing account or fund for the sole purpose of using as collateral for lending institutions, as a tool to acquire property by the association to continue to exist in the sport of Quarter Midget Racing for Kids.
4. Earnings, dues and donations received by the Association shall be used only for the specified purpose of the Association as outlined above.

ARTICLE VI AMENDMENTS TO THE BY-LAWS

1. Any Voting Member at any regular meeting or racing event may propose amendments to the Board of Directors.
2. Proposed amendments shall be open for discussion at the time at which it is proposed if time permits and voted on, at the next opportunity by the Board.
 - a. One or more special meetings may be held for discussion of the proposed amendment if required, to hear all arguments on them.
3. The Secretary shall keep a record of special racing rules used or proposed and unusual conditions or events which may occur for the consideration of the amendment committee.
4. These By-Laws shall be reprinted or supplemented as necessitated by amendments hereto.
5. Every family or individual Voting Member shall be furnished a copy of this by-law by the Secretary.